

4 November 1946

MEMORANDUM FOR ICAPS:

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In answer to oral complaint from [REDACTED] OCD, on the procedures being followed by ICAPS I enunciated the following ICAPS procedure and stated that it would continue to be followed:

1. That ICAPS would call on the interested office or offices of CIG for the initial preparation of all plans and programs for internal CIG operations and coordination; that these plans and programs as drafted and proposed by the interested office or offices would be reviewed by ICAPS to determine their adaptability with regard to the overall plans and programs for CIG as laid down formally or informally in writing or orally by or on behalf of the Director.

2. That ICAPS would call on the appropriate office or offices of CIG for the initial drafting of plans and programs affecting interagency relationships when such plans or programs could be developed without contact with the agencies.

3. That ICAPS would itself develop those plans and programs which affect interagency relationships ~~and~~ which in their development require contact with the agencies; technical advice will be requested by ICAPS from the appropriate office or offices of CIG. When completed the plan will be turned over to the appropriate office or offices under an appropriate directive for its implementation.

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